

Minutes of the Suffield Permanent Building Commission

Thursday, February 2, 2012

PBC Members Present

Joe Sangiovanni, Chairman
Glenn Neilson, Vice Chairman
Cathie Ellithorpe
Bill Gozzo
Kevin Goff
Gene Torone

Absent PBC Members

None

Also Present

John Cloonan – Suffield Director of Public Works
Ted Flanders- Building Inspector
Ed Basile – Suffield Public Schools Business Manager
Rick Jensen – Suffield High School Agri-Science Director

Call to order: The meeting was called to order at 7:03 p.m.

Public Comment: None

Correspondence: None

Approval of Minutes

- Meeting minutes were not yet available, so the PBC members had to table the approval.

High School Agri-Science Large Animal Facility Project

- Chairman Sangiovanni mentioned the defective grouting of the masonry wall cavities.
 - IMTL was on site today, and there was only one cell that was questionable as of this morning.
 - There were two conduits with rebar.
 - Testing should be done tomorrow, pending cooperation with the lift.
- Mr. Flanders read a section from the Project Manual for the VoAg building (Division 1, Section 014000, Section C) pertaining to retesting and the payment responsibilities for that testing. Copies of that passage will be made and Mr. Cloonan will notify Haynes Construction of the information within that passage.
- *Review Progress and Schedule*
 - Installation of plywood – work in progress
 - Metal roof panels
 - Masonry
 - Window frames (started today)
 - Mr. Cloonan mentioned the three roll up overhead doors that has a 2” gap, which may require a 2” soap on the existing CMU.
 - The PBC members would like a detailed drawing of the three doors and the modification to repair the gap from Mark Welch.
 - Mr. Basile and Mr. Welch will put in a Change Order for the demolition of the barns.
 - There was a quote from FEB for \$5,183.00 for the total barn demolition and removal, which does not include seeding or fill.
 - The Town will need to call in Hazmat.

High School Fire Pump Project

- *Review Progress and Schedule*
 - Still working on the internal layout of the building with the electrical
 - Pump should arrive in 12-14 weeks (August)
 - Waiting on a response confirming 400 amp panel
- Mr. Goff made a motion (seconded by Mr. Neilson) to approve the fire pump plans and specifications (required for State grant request). **Approved unanimously.**

High School Civil Rights Compliance Audit

- There was a discussion about progress and plans for correcting compliance deficiencies.
- There is still some confusion over the ADA regulations. Mr. Flanders will contact Chris Laux in another 3-4 months to clarify what needs to be done.

Kent Memorial Library Roof Replacement and Interior Renovations

- *Review Progress and Schedule*
 - The Library roof is essentially done.
 - They will be putting the membrane down over the curbs next week.
 - The skylights leaked during the rainstorm and Silktown Roofing was called.
 - Some of the windows (2 or 3) are cracked. They were installed too tightly.
 - There will be a walk-through next week to generate a punch list.
 - Chairman Sangiovanni questioned who is responsible for finishing the wood framing on the inside. (Silver Petrucelli to resolve)
 - LED lights were installed to the exterior perimeter overhangs.
 - The biggest delay on the project is the flooring, which is still in progress.
 - Mr. McMahon would like to apply for a Small City Community Block Grant (limit of \$500,000.00). This grant money could possibly be used for a new entrance. Mr. McMahon said he could put up \$8,000.00 from the economic development budget for the architectural plans.
 - A discussion was held of ideas for possible renovations. Whatever changes are made, they will need to be approved since the building is on the Historic Register.

Town Hall Renovation Project

- There was a brief discussion about the proposals for the architectural and engineering design services for the HVAC and electrical upgrades.
- The interviews will be conducted at the next PBC meeting on February 9, 2012.

Invoices

- 1.) *There was a discussion about revised Application #8 from Haynes Construction for the curtain wall materials in the amount of \$18,000.00. It will be returned to Mark Welch with a list of questions regarding the defective masonry, materials not being stored on site, charges for fire suppression and a sanitary line for the pump.*
- 2.) Mr. Neilson made a motion (seconded by Mr. Gozzo) to pay IMTL invoice #0221-J in the amount of \$2,068.00 for masonry and steel testing at the VoAg facility. **Approved unanimously.**

Other Business

- None

Schedule Next Meeting

- The next meeting of the Suffield Permanent Building Commission will be on February 9, 2012. (Interviews for the architectural and engineering design services for the Town Hall Renovation Project will be conducted.)

Adjourn

- There was a motion made and seconded to adjourn at 8:44 PM.

Submitted by
Kelly Hawkins

Joseph J. Sangiovanni, Chairman

Chairman Signature